

Following recent production changes, it has been necessary to remind retailers of the make-up of the Saturday Times and of changes to the delivery of its component parts.

To clarify, the components of The Saturday Times are:

1. The Times main news
2. Saturday Magazine & Knowledge
3. Body & Soul, Travel, Books, Money

The changes mean that there are now **two** sections (*'Saturday Magazine & Knowledge'* and *'Body & Soul, Travel, Books, Money'*) for retail insertion, with the normal handling allowances applying.

To facilitate this wholesalers have been reminded of the need to send the appropriate quantities for retail insertion and they should also have distributed reminder letters to retailers with their live news supplies.

Retailers are reminded that if the sections have either not been delivered or are not in the correct quantities when they receive their copies of The Times, they should contact their supplying wholesaler immediately. Only in circumstances where they are unable to resolve the issue with their wholesaler should they contact the NewsCall helpline on 0203 0601 650.